



National College for  
Teaching & Leadership

# **Application for Qualified Teacher Status from teachers trained in Northern Ireland**

For a copy of this form in Braille or large print please contact the QTS team at [qts.enquiries@education.gsi.gov.uk](mailto:qts.enquiries@education.gsi.gov.uk), or by phone on 020 7593 5394



## Induction

Teachers in England are required to satisfactorily complete a statutory induction period (usually three school terms). If you qualified in NI or were recognised by DENI prior to 7 May 1999 you will be exempt from having to undertake induction in England. If, however, you qualified after 7 May 1999 you will need to have completed induction in NI to be exempt from the requirement in England.

**Only complete the adjoining attached Induction: Application for exemption form if you qualified in Northern Ireland after 7 May 1999 and have subsequently completed induction there.**

**Please tick box if you have completed the Induction: Application for exemption form and have sent the form to the relevant Education and Library board.**

**Please send this form to either:**

- The General Teaching Council for Northern Ireland (GTCNI), if you have been awarded confirmation of recognition as a teacher in schools in Northern Ireland. Their address is: **The General Teaching Council for Northern Ireland, 4th floor Albany House, 73-75 Great Victoria Street, Belfast, BT2 7AF**; or
- your teacher training institution, if you do not have GTCNI recognition, but have successfully completed
- a teacher training course which allows you to teach in schools in Northern Ireland.

**Note for authorising body:** Please complete **Part 2 or 3, as applicable**, to confirm that the information given by the applicant in Part 1 (overleaf) is correct, and that either:

- the applicant has successfully completed a teacher training course at an institution in Northern Ireland which allows them to teach in schools in Northern Ireland; or
- the applicant has been awarded confirmation of recognition as a teacher in Northern Ireland by GTCNI.

## 2 To be completed by the teacher training institution

I confirm that the details given in Part 1 of the form are correct and that the applicant has successfully completed a course of training which allows them to teach in schools in Northern Ireland.

Official Stamp	Signed:	<input type="text"/>
	Name (CAPITALS please):	<input type="text"/>
		<input type="text"/>
	Date of signature:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## 3 To be completed by The General Teaching Council for Northern Ireland

I confirm that the details given in Part 1 of the form are correct and that the applicant has been awarded recognition as a teacher by GTNCI

Official Stamp	Signed:	<input type="text"/>
	Name (CAPITALS please):	<input type="text"/>
		<input type="text"/>
	Date of signature:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

**Please return the completed form to:**

QTS and Induction Division  
National College for Teaching & Leadership  
7<sup>th</sup> Floor, Earlsdon Park  
53-55 Butts Road  
CV1 3BH

For office use only:
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## 4 Diversity

### Disability

Please put a cross in the box to indicate whether or not you have a physical or mental impairment which has a substantial and long term adverse effect on your ability to carry out normal day-to-day activities (Section 1(1) of the Disability Discrimination Act 1995)

Yes  No

This information will be used to estimate the number of teachers with disabilities, as defined by the Disability Discrimination Act 1995. If you are not sure whether you consider yourself disabled as defined by the Act, or need information, please contact the Equality and Human Rights Commission on 0845 604 6610 (phone), 0845 604 6630 (fax), 0845 604 6620 (textphone), or visit [www.equalityhumanrights.com](http://www.equalityhumanrights.com)

### Ethnicity:

Please put a cross in one box to indicate your cultural background. This information will be used to estimate the number of teachers from different ethnic groups to enable the TA to track and help monitor equal opportunities for all teachers.

#### White

British

Irish

Other

#### Black, Black British

Caribbean

African

Other

#### Asian, Asian British

Indian

Pakistani

Bangladeshi

Other

#### Mixed

White & Black Caribbean

White & Black African

White & Asian

Other

#### Chinese, Chinese British or other ethnic background

Chinese

Other

#### Prefer not to state

Put a cross here if you prefer not to state your ethnic group

## 5 To be completed by overseas trained teachers (OTTs) recognised in Northern Ireland

To be eligible for QTS in England, OTTs who qualified outside of the European Economic Area (EEA) who have been recognised as a teacher by the GTCNI, must also have undertaken not less than 60 days practical teaching experience at an education institution in Northern Ireland.

Please provide the details of the education institutions where you completed your practical teaching experience in Northern Ireland:

Name and address of school/educational institution:

Postcode:

Head teacher:

Employment start date:

Employment end date:

If you completed your 60 days practical teaching experience at more than one institution; please provide details of this employment on a separate sheet.

## Induction: Application for exemption for teachers from Northern Ireland

Only complete this form if you qualified in Northern Ireland after 7 May 1999 and have successfully completed the induction stage of teacher education in Northern Ireland

### A To be completed by applicant Please complete all relevant sections clearly using BLOCK CAPITALS

#### Personal details

Forename:	<input type="text"/>	Middle name(s):	<input type="text"/>
Surname:	<input type="text"/>		
Previous surname(s):	<input type="text"/>		
Title:	<input type="text"/>	Gender (m/f):	<input type="text"/>
Date of birth:	<input type="text" value="DD"/>	<input type="text" value="MM"/>	<input type="text" value="YYYY"/>
National Insurance number:	<input type="text"/>		
Address:	<input type="text"/>		
	<input type="text"/>	Postcode:	<input type="text"/>
Telephone number:	<input type="text"/>		
Email address:	<input type="text"/>		
Signed:	<input type="text"/>	Date of signature:	<input type="text" value="DD"/>
			<input type="text" value="MM"/>
			<input type="text" value="YYYY"/>

Now please send this form to the appropriate Education and Library Board for them to confirm you have successfully completed the induction stage of teacher education in Northern Ireland.

### B To be completed by the appropriate education and library board

I confirm that the teacher named above successfully completed the induction stage of teacher training in Northern Ireland.

Date induction completed in Northern Ireland:

Name and address of education and library board:

Signed:

Date of signature:

Name (CAPITALS please):

Position:

Please return the completed form to: QTS  
and Induction Division  
National College for Teaching & Leadership  
Piccadilly Gate  
Store Street  
Manchester  
M1 2WD

Official Stamp

# Guidance notes: about your application

## What is Qualified Teacher Status (QTS)

QTS is an accreditation, made to teachers who have demonstrated that they have met the required professional standards to be able to teach in maintained schools, non-maintained special schools or pupil referral units in England.

## How to complete your application for QTS

- 1) Ensure that all relevant data fields have been completed.
- 2) Sign and date the form where indicated.
- 3) Forward the application form to either your Initial Teacher Training (ITT) provider or the General Teaching Council for Northern Ireland (GTCNI) for endorsement. Please do not send this form to the National College for Teaching & Leadership (NCTL).
- 4) If completing the Induction form, forward it to your Education and Library Board (ELB).

## What will happen next?

As soon as your endorsed QTS application form is returned to the NCTL we will assess it against the regulations governing the award of QTS.

If QTS is awarded we will allocate a teacher reference number to you (if you do not already hold one) and write to you enclosing a letter to confirm your QTS.

If QTS is declined we will write to you confirming that fact, requesting additional information if relevant.

## Overseas trained teachers recognised in Northern Ireland

Since 1 January 2010, overseas trained teachers (OTTs) who qualified outside of the European Economic Area (EEA) and who have gained recognition as a teacher in Northern Ireland, can also apply for QTS in England. In order to be eligible to apply in England, OTTs must have been recognised by either the Department for Education Northern Ireland office (DENI) or the GTCNI and have undertaken not less than 60 days practical teaching experience at an education institution in Northern Ireland.

If you are an OTT who qualified in a country outside of the EEA you must complete Part 5 of this application form.

EEA nationals who are recognised as qualified teachers in an EEA member state may apply for QTS in England under the terms of Council Directive 2005/36/EC without need for further training.

## Assistance

If you require help completing your application form, or have any questions, please either email the QTS and Induction Division at [qts.enquiries@education.gsi.gov.uk](mailto:qts.enquiries@education.gsi.gov.uk) or by telephone on 020 7593 5394.

The NCTL is an executive agency which is part of the Department for Education (DfE). Under the terms of the Data Protection Act 1998, the DfE is a data controller. Information you provide to the NCTL on this form will be used to allow the NCTL to fulfil its functions and legal obligations. All personal data will be handled in compliance with the DPA, Personal data collected may be shared with selected third parties who fulfil a service on behalf of and under the express instructions of the NCTL.